

Mission:

To protect, promote & improve the health of all people in Florida through integrated state, county & community efforts.

Rick Scott
Governor

John H. Armstrong, MD, FACS
State Surgeon General & Secretary

Vision: To be the Healthiest State in the Nation

MODIFICATION/ UPGRADE FOR OSTDS

When a homeowner plans to increase the size of his home, either by adding a bedroom or adding square footage, his septic tank must be assessed to determine if it will meet the needs of the remodeled structure. If an upgrade of the system is required the first step is to obtain an Onsite Sewage Treatment and Disposal System Modification Permit.

Septic tank applications with all required documentation must accompany modifications/upgrades specified below prior to this office performing a site evaluation. Incomplete applications **will not** be processed, and will be returned.

The following documentation is required:

- **Fee for a modification is \$400.00** which includes the application, site evaluation, and permit. Fees are subject to change. Applications are valid for one (1) year.
- Fill out application form completely. **Signature is required.** If a representative is appointed to act on your behalf a Letter of Authorization must be submitted, or a copy of a legal contract.
- **Site plan**, drawn to scale, or a survey of property with dimensions with placement of structure, septic system, water source (well/water hookup), driveway, any other buildings, swimming pools, easements, drainage features, slopes, or bodies of waters on property.
- **Floor plan** of existing structure and proposed addition, drawn to scale. Overall outside dimensions and identification of rooms are required.
- **Legal description (survey or plat map), and property ID number.**
- **Flags** – one to be placed at the entrance to property, and one placed flag next to the existing septic system.
- **Pump-out certification** is required if tank has not been pumped out within the last 3 years.
- Return completed application for processing.
- Final approval will not be granted until this office verifies compliance with plans and specifications of permit application. (Construction completed or mobile home in place, number of bedrooms, septic system, and well connected to structure, and site grading completed.)

Upon approval of site evaluation a modification permit will be issued. Permits are valid for 18 months from the date of issuance.

For further information contact the Environmental Health Section, Florida Department of Health Port St. Joe/Gulf County, at (850) 227-1276, ext. 125. Office hours are 8 a.m.-5 p.m. (EST), Monday through Friday.

Florida Department of Health

GULF COUNTY
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